

## Bonny Hills Progress Association Committee Meeting

### Minutes

**Date:** Tuesday 15<sup>th</sup> December 2009

**Time:** 7.15pm

**Venue:** Bonny Hills Community Hall

**Chairman:** Bill Howell

**Apologies:** Roger Barlow, Theo van der Veen, Greg Hickey

**Committee members attending:** Phil Hafey, Dennice Lockhart, Penny Marshall, Joyce Wulff, David Rogers

**Also in attendance:** Mike Trotter

**Declaration of potential conflicts of interest:** Nil

**Acceptance of previous minutes:** Committee Meeting of 17<sup>th</sup> November - Moved Penny and Seconded Joyce: *That the minutes be accepted.* Carried.

**Business arising from the minutes:**

Public Meeting 24<sup>th</sup> November: David gave a brief report on the meeting from his perspective. *The following additions to the Modus Operandi of the BHPA as proposed by Roger were then tabled.*

1. As a general operational principle, all incoming correspondence addressed to the Secretary of BHPA will be answered in an open, forthright and fully transparent fashion by the Secretary or Assistant Secretary within one month of receiving such correspondence, provided that receipt of such correspondence is prior to the agenda for the next meeting being distributed to committee members.

Receipt of letters at such late notice that there is insufficient time for considered discussion at the following meeting; and situations where the matter requires further 'research' before a decision can be taken by Committee, will be dealt with by way of a reply acknowledging receipt of the correspondence and indicating the proposed action, process and timelines.

2. The BHPA logo or official letterhead cannot be used for any purpose other than for official BHPA business as sanctioned by BHPA Committee. As a general principle all business of the BHPA requiring official BHPA letterhead will need to be signed off at a normal committee meeting.

Urgent matters with published deadlines may require a special committee meeting to be convened to formulate a response. Such a meeting would need to have a quorum as for a normal committee meeting [see definition of a quorum below]. Alternatively a subcommittee

may be set up at the direction of Committee to deal with a particular matter before the next committee meeting.

Matters arising from informal discussions between Committee members, or between Committee members and other community members [including electronic communication], will need to be brought to a Committee meeting and agreed to constitute official BHPA business before the use of BHPA letterhead will be considered appropriate.

In all cases the process used should be documented for tabling at the following committee meeting. For Committee meetings this will be in the form of official minutes.

In addition, the revised code of conduct for Committee Members will include the following statement:

- [In this context, I will] *Not use the BHPA logo or official letterhead for any purpose other than official BHPA business as sanctioned by BHPA Committee.*

3. A quorum for normal monthly committee meetings shall consist of five Committee members, three of whom will be on the Executive.

Subcommittees set up by Committee shall consist of at least two Committee members including at least one Executive member.

The Executive of the BHPA consists of President, Vice President, Treasurer, Secretary, Assistant Secretary and Publicity Officer

Moved Phil and Seconded Joyce: *That the suggested additions to the Modus Operandi for the BHPA be adopted.* Carried.

PMHC Community Forum: Joyce reported that the forum held earlier in the evening had been attended by over 100 people and was very successful.

Bus Stop Ocean Drive and Panorama Drive: PMHC has advised by phone that the bus stop that was removed from the south western intersection will be relocated 60 metres north of the Panorama Drive intersection. Written confirmation to follow.

**Treasurer's Report:**

Balances as at 30.11.09:

Members Account	890.93
Community Strength Group	38.94
Skateboard Account	43.48
Saltwater Creek Grant Account	79.34

Moved Dennice and Seconded Phil: *That the Treasurer's report be received.* Carried.

**Correspondence in:**

16/11/09 Susi Kurteff – Digital service in Bonny Hills  
20/11/09 PMHC – Business Papers for 25/11

27/11/09 PMHC – Minutes of meeting 25/11  
7/12/09 RTA – Proposed speed zone changes for Ocean Drive and Hastings River Drive  
8/12/09 HCCU - Statement  
9/12/09 Ruth Coomber – re proposed speed zone changes and impact on Bonny View Estate  
11/12/09 PMHC (Dan Croft) – Notice of Development Proposal, Modification of Seniors Living Development (Carnegie Cove) to provide for Staging of Development and Connection to Reticulated Sewer.

re: Ocean Drive Speed Limits: Moved Penny and Seconded Phil: *That the BHPA write to the RTA and PMHC expressing our appreciation for their considerations in this matter. In addition we request a review of the speed limits in the Bonny View Estate (which are now 10kmh higher than Ocean Drive in parts) to a speed which is more appropriate for a residential environment with an increasing wildlife population.* Carried.

re: Carnegie Cove Development Proposal: Moved Phil and Seconded Penny: *That the BHPA write to Dan Croft seeking an extension of the public exhibition period of the development proposal and submission of comments.* Carried.

**Correspondence out:**

17/11/09 Lee Gietzelt – advising that Roger Barlow would be the BHPA representative

**General Business:**

Draft Strategic Management Plan for BHPA: Pages 1-4 of the draft document were tabled and discussed. It was resolved to circulate the whole document to Committee members with individual members to contact Roger direct for redrafting prior to the February meeting.

Council Papers: Joyce reported on the following:

- Review of General Works Program on 25<sup>th</sup> November. See resolutions on PMHC website.
- Reviewing number of Councillors – possible reduction from 9 to 5 saving \$85 000pa.
- Rainbow Beach has been included in the Beach Watch program conducted by PMHC and the Department of Environment, Climate Change and Water.

Fred and Judy Love: The committee noted the work done by Fred and Judy in maintaining a clean environment in Bonny Hills, especially along Ocean Drive, the headland and the skate park.

Meeting closed at 8.15pm

Signed as being a true record:

Roger Barlow (President)

Phil Hafey (Secretary)